

Ohio Committee-C.C.A.

Liaison Day September 14, 2014

Location: Denise Bryant Studio- Tallmadge, Ohio

Submitted by Recording Secretary: Tamala S. Taylor

Meeting called to order by Chairperson Kathi Halbert at 12:07.

Those in attendance: Chairperson- Kathi Halbert, Vice Chairperson- Kristen Messner, Recording Secretary- Tamala Taylor, Corresponding Secretary- Alicia Smith, Treasurer- Elaine Park, Principal- Noreen Rhode(absent),Registrar- Stephanie Denen, Scholarship & Librarian- Denise Bryant, Fundraising- Susan Barr. Other members in attendance: Suzanne Zahnow-Elia, Shelley Beitzel, Jennifer Kups, Liaison Officer-Kathleen Tenniswood-Powell

Up-dates on contact information: Alicia Smith- 160 Coe Street, Lowr Berea Ohio 44017-
aliciasmithdance@gmail.com-313-671-4916

Denise Bryant-bryantdance@neo.rr.com

Minutes from August 21, 2014 accepted.

- Kathi will continue to get the up dated e-mails and contact information of members in good standing for our Ohio records. National officer Terrie Maxwell is her contact.
- Brochure will be available on website.
- New postmarked deadline date for Ballet Day and Young Scholarship auditions on October 5, 2014 will be September 19, 2014.
- “No Refunds” needs to be added to all Brochures regarding Ballet Day Events.
- Put in Standing Rules: If a student is absent from workshop and is eligible for a voucher for another workshop, the wrist band must be dated and given to the Committee Treasurer for their records. The voucher is to be used for the next workshop. Mini’s get one year to use the voucher.

Motion: Elaine Park

- The host of Liaison day workshop will receive their workshop free in addition to the \$40.00 stipend. Receipt of cost of transportation of faculty must be submitted to the Treasurer for reimbursement.

Second-Kristen Messner

Motion Passed.

Winter Ballet Day:

- Postmarked deadline date: January 16, 2015.
- Ballet Day Faculty: Brian Murphy, Teresa Butkovich

Registrar- Stephanie Denen

Exam Dates:

- **November 14-16, 2014- Kathi Halbert(this was changed from last minutes)**
- **November14-16, Susan Barr**
- **Postmarked Deadline Date: October 3, 2014**

Spring Exams:

- **February 27-March 1, 2015-Location Kristen Messner-Postmarked Deadline Date- January 16, 2015**
- **Kathi Offered her studio for the weekends of March 7th or 14th- will discuss further at the Oct. 5, 2014 Ballet Day.**
- **Will decide if a May Exam session is needed at a later date-Susan Barr offered to hold session if needed.**

Treasurers Report-Elaine Park

- Balance in Checking: \$9,556.14
- Deposit from C.C.O. Fundraising Merchandise sold: \$765.59
- Present Balance: \$10,177.63

Scholarship auditions: Denise Bryant:

- Make sure all applications are filled out completely
- Come up with studio incentives to initiate more participation in the Scholarship auditions.

Fundraising: Susan Barr

- New Merchandise with glitter, stones and sparkles
- Scarfs
- Headbands
- Sweatpants, t-shirts, sweatshirts

College Scholarship: Kristen Messner

- **Deadline Postmark Date- December 1**
- **College Scholarship rules and policies need to be put in our Standing rules**
- **Need to advertise it more to get more Participation. Educate the Parents on the Scholarship.**
- **Pictures of winners on our home page of Website -Make sure release waivers are signed before posting pictures.**

New Business:

- Susan Barr made the suggestion to have picture posters made of our Scholarship winners and have them displayed at Ballet Day Workshops. Susan has volunteered to check into this and possibly have it available for the Ballet Day workshop.

Un-Finished Business:

Constant Contact still a work in progress. Kathi Halbert and Alicia Smith are working Together on this endeavor.

For the Good of the association:

- Kathi Halbert read her report from Summer Seminar in Michigan.
 - a. Learned how to mark material in levels for teacher's Exams.
 - b. In Level V the material that was removed is back in and the New Material is in addition. Kathi will double check on this along with Kathleen Tenniswood.
 - c. Madison from Krtisten Messner received Honorable Mention at the Summer Seminar in Michigan.

Kathleen Tenniswood Information: Gave out a Members' information

- **Exam Requirements-Make Sure the parents are informed of cost**
- **Know the minimum age for each Level-(level I- 8yrs., Level V-13 yrs.)**
- **Student needs to be at least 12yrs. to take level II with Knowledge of I**
- **Take in consideration of the Registrar's job**
 - a. Get monies and names in on time in the order they are to be presented.
 - b. Make sure all names are spelled correctly
 - c. Make sure Teacher presenting students are in good standing, **(dues are paid to date, and you have attended the required number of workshops.)**
 - d. Students with special needs and or is retaking any exam must be in writing.
 - e. **Dues:**
 - i. New Membership Fee-\$20.00
 - ii. Annual dues-\$ 100.00
 - iii. Inactive of Leave of Absence- Letter of intent required
 - iv. All fees in U.S. Funds
 - v. Calendar Year is from January 1- December 31 inclusive
 - vi. Dues are to be sent to: **Gail Choate-Pettit, CCA Business Administrator, 23393 Meadows , Flat Rock MI 48134**

Meeting Adjourned by Kathi Halbert: 2:00 pm